

COMMISSIONERS' MEETING MINUTES

02/03/21

The February 3, 2021, York County Board of Commissioners Meeting was held at the York County Administrative Building, 28 E. Market St., 2nd Fl. York, PA 17401.

1. CALL TO ORDER

President Commissioner Julie Wheeler called to order the February 3, 2021 meeting at 10:00 a.m.

Also Present: Vice President Commissioner Doug Hoke, Commissioner Ron Smith, Administrator Mark Derr, Solicitor Michelle Pokrifka, Controller Greg Bower and Commissioners' Liaison Rebecca Laird.

A. Opening Ceremony/ Pledge of Allegiance

Veteran, Scott Cassel

B. Invocation

Dr. Larry Walthour, Shiloh Baptist Church.

2. CONSENT AGENDA

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the Consent Agenda Item A through C as listed below:

- A. The minutes from the January 20, 2021 Commissioners Meeting as submitted.
- B. Subsidized Permanent Legal Custodianship Agreement between the County of York, on behalf of York County Office of Children, Youth & Families, and the following Custodians, authorizing custodianship subsidy payments at the rates indicated for the following minor children until each child reaches the age of 21 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Custodian</u>	<u>Minor Child</u>	<u>Rate per day</u>
FM & CM, Manchester PA	EDS	\$65.00
FM & CM, Manchester PA	KMS	\$65.00

- C. Agreement between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following school districts to establish the allocations between the County and the district for transportation costs related to educational stability for children in foster care, per the Every Student Succeeds Act, for the period July 1, 2020 through June 30, 2021:

<u>School District</u>	<u>Address</u>
Dover Area School District	101 Edgeway Road, Dover, PA, 17315
Northeastern School District	41 Harding Street, Manchester, PA 17345

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South Western School District
York City School District
York Suburban School District

225 Bowman Road, Hanover, PA 17331
31 North Pershing Avenue, York, PA 17401
800 Hollywood Drive, York, PA 17403

3. GRANTS

A. Juvenile Court Judges Commission, Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a grant agreement between the County of York, on behalf of the Juvenile Probation Department, and Juvenile Court Judges Commission, Harrisburg, Pennsylvania, for a total grant amount of \$532,650.00, for the annual Grant-In-Aid application to the Juvenile Court Judges Commission to offset probation officer salaries and to assist with the implementation of the Juvenile Justice System's Enhancement Strategy for the period of July 1, 2020 through June 30, 2021.

B. Pennsylvania Emergency Management Agency (PEMA), Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve the submission of a grant application, on behalf of the Office of Emergency Management, to the Pennsylvania Emergency Management Agency (PEMA), Harrisburg, Pennsylvania, to provide financial assistance for the Hazardous Material Response Team (HMRT) through the Local Emergency Planning Committee (LEPC) for emergency response equipment and training needs, for the period of July 1, 2021 to June 30, 2022.

4. CONTRACTS

A. PA District Attorney's Institute, Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the York County Prison, and the PA District Attorney's Institute, Harrisburg, Pennsylvania, to provide statewide automated victim information and notification services at no cost, for the period of January 1, 2021 to December 31, 2021.

B. Murray Insurance Associates, Lancaster, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contract agreement between the County of York, on behalf of the Human Resources Department, and Murray Insurance Associates, Lancaster, Pennsylvania, to provide workers compensation self-insurance claims administration and risk management services, for a total cost of \$54,075.00, for the period of January 1, 2021 to December 31, 2021.

C. BFPE International, York, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to ratify a contract agreement between the County of York on behalf of the York County Prison and BFPE International, York, Pennsylvania, to provide testing and inspections of the fire protection systems and equipment, for a total cost \$25,750.00 for the period of January 1, 2021 to December 31, 2021.

5. REIMBURSEMENT

A. Pennsylvania Department of Transportation (Penn DOT), Harrisburg, Pennsylvania

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a reimbursement agreement (No. R21080006) between the County of York and the Pennsylvania Department of Transportation (Penn DOT), Harrisburg, Pennsylvania, for the reimbursement of construction costs related to Bridge No. 226 (Hull Drive over Bermudian Creek in Washington Township) in the amount of \$66,418.78. The cost is funded 100% by the Commonwealth of Pennsylvania.

6. RIGHT OF WAY

A. York Railway Company

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to approve a contractor right of entry license agreement between the County of York and York Railway Company for the installation of hand holes and fiber optic cable in the conduit located under the Heritage Rail Trail. The work is being performed as part of the Heritage Rail Trail Middle Mile Fiber Network.

7. SOLICITATION OF BIDS

A. York Airport

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to authorize the solicitation of bids for the York Airport Reconstruction and Paving of the Hangar Area Apron, pending final approval by the Bureau of Aviation, Pennsylvania Department of Transportation.

8. CHANGE ORDERS

A. Keller Contracting LLC, York, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve change order 02-G with Keller Contracting LLC, York, Pennsylvania, for the Coroner's Office/Morgue project to install moisture treatment between the concrete slab and epoxy terrazzo flooring as recommended by the architect and manufacturer at an increase of \$1,601.49, increasing the total contract to \$703,221.12.

B. Frey Lutz Corporation, Lancaster, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve change order 01-H Frey Lutz Corporation, Lancaster, Pennsylvania, for the Coroner's Office/Morgue project to reallocate bid item units to complete work for the Conference / Viewing Room. There is no cost for this change order.

C. SSM, Inc., New Cumberland, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a revised change order 02-P with SSM, Inc., New Cumberland, Pennsylvania, for the Coroner's Office/Morgue project to correct the amount of the cost increase to relocate the gas service from the approved amount of \$250.01 to the actual amount of \$467.01, increasing the contract price to \$240,901.31.

9. APPOINTMENTS

A. Maryland and Pennsylvania Railroad Preservation Authority

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the reappointment of David Glenn as board member to the Maryland and Pennsylvania Railroad Preservation Authority for a 5-year term effective January 1, 2021 through 2025.

B. SouthCentral Workforce Development Board

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the reappointment of Sharon Hagenberger to the SouthCentral Workforce Development Board, for a 3-year term effective February 1, 2021 through January 31, 2023.

10. PURCHASE

A. Whitmoyer Auto Group, Elizabethtown, Pennsylvania

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve a purchase between the County of York, on behalf of the Fleet Management, and Whitmoyer Auto Group, Elizabethtown, Pennsylvania, for (1) one 2020 Chevrolet Traverse, for use by York County District Attorney's Detective Division for a total cost of \$34,197.12, under a PA COSTARS contract.

11. CHECK REGISTER

Commissioner Smith made a motion seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of January 27, 2021 totaling \$12,742,364.07.

Weekly Disbursement Totals for January 27, 2021

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	\$ 1,241,331.18
01	230014 ~ Records Improvement Escrow	
01	230034 ~ ROD Automation Fees Escrow	
01	230036 ~ ROW Automation Fees Escrow	
01	230037 ~ COC Automation Fees Escrow	
01	230039 ~ Proth Automation Fees Escrow	
01	Payroll	\$ -
01	Ag Land Preservation	\$ -
01	Escrow	\$ -
01	Marcellus Shale	\$ -
03	Unclaimed Money	\$ -
04	Donations	\$ -
05	Controlled Substance	\$ 1,421.98
06	Human Services	\$ -
07	Children & Youth	\$ 726,595.91
08	911	\$ 11,954.18
08	911 Act 12	\$ -
09	YC Capital Reserve	\$ -
10	Liquid Fuels	\$ -
10	YC Local Use Fee	\$ -
10	Liquid Fuels Act 44	\$ -
10	Marcellus Shale Bridge Maintenance	\$ -
11	Prison Telephone	\$ -
25	Aging	\$ 146,930.75
28	MH-IDD	\$ 256,698.41
32	YAHC Joinder Gov Capitation	\$ 8,071,630.95
32	YAHC Joinder Gov Reinvestment	\$ 59,394.05
35	Domestic Relations	\$ 58.56
36	Earn-It	\$ -
40	Weatherization Liheap	\$ 18,930.66
45	Block Grant	\$ 28,502.56
46	Affordable Housing	\$ 102,751.63
47	Revolving Fund	\$ 6,400.00
50	Continuum of Care	\$ 9,768.96
51	Weatherization Doe	\$ 40,057.33
55	COVID 19	\$ -
71	Land Preservation Fund	\$ -
72	Tax Claim	\$ -
74	OPEB Trust	\$ -
75	Retirement	\$ 2,019,919.96
80	Bonds	\$ -
90	Drug & Alcohol	\$ 17.00
Total		<u><u>\$ 12,742,364.07</u></u>

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12. REPORT OF EXECUTIVE SESSIONS

Commissioner Wheeler reported there were no executive sessions held since the last Board of Commissioners' Meeting.

13. OTHER BUSINESS

Silas Chamberlin, Vice President of the York County Economic Alliance, gave an update on the Broadband Project and recommended to the Board of Commissioners' a York County Broadband Task Force to help advise the county on developing and implementing a countywide broadband strategy.

Commissioner Hoke made a motion seconded by Commissioner Smith and unanimously carried to create and appoint members to the York County Fiber Broadband Task Force, effective February 3, 2021 to advise the county on developing and implementing a countywide broadband strategy.

Commissioner Wheeler gave an update that the vaccine process is still in phase 1A.

14. PERIOD OF PUBLIC COMMENT

No public comments were received.

15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Smith and unanimously carried to adjourn the meeting at 10:39 a.m.

Respectfully submitted,

Mark E. Derr
Administrator/Chief Clerk

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